

## CONSTITUTION AND BY-LAWS

### North Carolina Section American Water Resources Association

#### CONSTITUTION

The Constitution of the North Carolina Section, American Water Resources Association, shall be those Articles and Sections of the Constitution of the Parent Association appropriate and proper for the local section, as further outlined in the following By-laws:

#### BY-LAWS

##### Article I - Name

Section 1. The Name of the North Carolina Section of the American Water Resources Association shall be the North Carolina Water Resources Association (NCWRA), herein referred to as the North Carolina Section or the Section.

##### Article II - Territory

Section 1. The North Carolina Section shall include and be limited to all of the State of North Carolina, except as provided in Article V, Section 3.

##### Article III - Location

Section 1. The address of the Headquarters of the Section shall be Water Resources Research Institute of the University of North Carolina(WRRI), Campus Box 7912, Raleigh NC 27695-7912

##### Article IV - Objectives

Section 1. The objectives of this Section of the Association shall be:

1. To provide a common forum in which to meet, discuss, and exchange ideas, relating to water resources, with emphasis on water resources research, development and management in North Carolina.
2. To cooperate with Federal, State, and local agencies, educational institutions, foundations, private companies, organizations, and others concerned with water resources, to achieve the objective stated above.

## Article V - Membership

- Section 1. The Section Membership shall consist of the following:
1. Full Members of the North Carolina Section are members of both the Parent Association and of the North Carolina Section.
  2. Local Members of the North Carolina Section are other persons interested in the objectives of the Association but not Members of the Parent Association. Any individual with an interest or professional involvement in water resources is eligible.
  3. Student Members of the Section are those individuals enrolled in water- related programs of study in private or public institutions of higher learning in North Carolina. Student members will be charged reduced fees.
- Section 2. Membership becomes effective upon payment of the local Section dues. All Section members may vote and serve on committees.
- Section 3. An eligible person residing temporarily outside the Section Territory or residing in an area without an active Section may become a member of this Section.
- Section 4. Membership in the Section will be terminated upon failure to pay Section dues, upon transfer to another Section, or upon voluntary resignation.

## Article VI - Officers

- Section 1. The officers of the North Carolina Section shall be a President, a President Elect, a Vice President, a Secretary, and a Treasurer. The positions of President Elect and Vice President and the positions of Secretary and Treasurer may be consolidated into two positions of President Elect-Vice President and Secretary- Treasurer. Upon recommendation of the Board of Directors the President Elect- Vice President and Secretary-Treasurer positions may be separated and nominations sought and elections held in accordance with Article VI, Section 8.
- Section 2. The President shall preside at meetings; shall, in consultation with the Board of Directors, appoint all committees; and shall perform all other duties incident to the office. The President shall prepare, in collaboration with the Secretary, an annual report of the Section's activities to be presented at the annual meeting of the Section and to be forwarded by the Secretary to the Regional Director and the President of the Parent Association.
- Section 3. The President Elect shall perform the duties of the President in the temporary absence or disability of the President, and serve as the President's principal assistant in conducting the business of the Section. The President Elect will customarily succeed the President at the expiration of the President's term.
- Section 4. The Vice President shall have general responsibilities of the activities of ad hoc committees and represent the Board of Directors on the Standing Committees.
- Section 5. The Secretary shall keep the Minutes of the Section meetings, shall issue notices of meetings, in conjunction with the WRRI, and shall perform all other duties incident to the office.

Section 6. The Treasurer shall be responsible for all funds of the Section. The Treasurer's accounts shall be audited at the close of each year as directed by the President. The Treasurer shall prepare an annual report and financial statement for presentation at the annual meeting.

Section 7. The officers of the Section shall serve for one year and may, with the exception of the President and President-Elect, succeed themselves. Their terms of office shall commence at the annual meeting following their election, and terminate December 31 or such later date as a successor is duly named and qualified.

Section 8. Candidates for positions of Section Officers shall be nominated by a Nominating Committee appointed by the President with the advice of the Board of Directors. Ballots listing the nominations shall be mailed to the Section membership at least 10 days prior to the Annual Section Meeting.

Nominations will be accepted from the floor at the annual meeting, or by written petition to the Secretary at least 20 days prior to the meeting. Before a name is placed in nomination the Nominating Committee or petitioners shall be assured that the nominee will agree to serve if elected. A plurality of the votes elect. Members are allowed to vote in absentia.

The Nominating Committee shall give appropriate consideration to geographical representation in presenting its final slate of nominations for officers of the Section, after evaluating qualifications of the candidates and ascertaining their willingness to serve.

#### Article VII - Board of Directors

Section 1. The Board of Directors shall be the officers, the immediate Past-President, and a minimum of three at-large members and a permanent Board member representing WRRI. Section membership is required for Board membership. All officers must be Full Members. Payment of National organization membership for officers may be supported by NCWRA as funds are available.

Section 2. The Board of Directors shall manage the affairs of the Section including administration, program development, and supervision of financial affairs.

Section 3. In the event a vacancy develops in the Board of Directors, the remaining members of the Board shall be authorized to appoint someone to fill the vacancy for the unexpired term.

Section 4. The terms for the at-large members of the Board of Directors shall be for two years and shall be staggered to provide continuity.

## Article VIII - Committees

Section 1. The following Standing Committees may be appointed as needed each year by the President of the Section, with the approval of the Board of Directors of this Section. The duties of these committees shall be as indicated:

1. Auditing Committee- to audit the accounts of the Treasurer of the Section.
2. Membership Committee- to promote the Association and to recruit new Members.
3. Nominating Committee- to nominate qualified candidates for the offices of the Section in accordance with the provisions of Article IV and to count and report the results of all Section balloting.
4. Program Committee- to make arrangements for all meetings of the Section.
5. Publication Committee- to prepare a regular newsletter informing members of the Section of the activities of the section and to furnish news, both personal and professional, of interest to the members of the Section.
6. Government Affairs Committee- to provide a liaison with state, municipal, and federal agencies on water resource management programs and to review and report on water related legislation affecting North Carolina under consideration by the state legislature or Congress.

Section 2. Ad hoc committees in addition to those listed under Section 1 above, shall be appointed by the President as she/he deems necessary, with the approval of the Board of Directors.

Section 3. No committee shall expend funds of the Section unless authorized by the Board of Directors.

## Article IX - Meetings

Section 1. There shall be an annual meeting of the Section at the first section meeting of each calendar year. The Secretary shall notify the Section's membership by letter or in the section Newsletter, of the exact date and place (to be set by the Board of Directors) in advance of the annual or other meeting. Special meetings may be called by the President. Considerations shall be given to hold meetings on rotational basis in different geographic regions of North Carolina.

Section 2. The order of business and all parliamentary procedure at any meeting shall be in accordance with Robert's Rules of Order, except where this may conflict with the By-laws of the Parent Association or the Section.

#### Article X -Dues and Funds

Section 1. Annual dues shall be as set by the Board. Dues are payable on the first day of January to the Treasurer of the Section. If dues are not paid by March 1 the member may be dropped from Section membership.

Section 2. The funds of the Section shall be deposited to the credit of the Section in a financial institution selected by the Board of Directors.

#### Article XI - Dissolution

Section 1. This Section may be dissolved by two-thirds vote of all the Members of the Section through mail balloting; or by the Board of Directors of the Parent Association for just cause or if the Section becomes inactive.

Section 2. If dissolution is favorably acted upon, all just debts shall be paid out of the funds of the Section. All remaining monies and other assets shall be transferred to the Parent Association. All records, correspondence, and other papers shall be forwarded to the Parent Association President for filing or disposal by the Association.

#### Article XII - Amendment

Section 1. These by-laws may be amended at the annual meeting by a two-thirds vote of the Members casting ballots, provided that written notice of the proposed amendment be sent to each member 10 days in advance.